

Information Needed to set up a Direct Deposit

Below is an example of the information we need to set up Direct Deposit for your paycheck. This can be given with a void cheque or found on your online/banking app.

Provide this information to set up a direct deposit or pre-authorized debit. Download the form to use in place of a void cheque.

Bank Name	TD Canada Trust
Transit Number	02345 Branch Number
Institution Number	004
Account	1234567

Uploading a Document to UltraCamp

1. Log into your account.
2. Click on the Additional Options menu.
3. Select Document Center
4. In the Document Center, locate the desired document and click the upload icon
5. If the document is set up as an Individual based document, a target individual must be selected.
6. Choose a file from your computer to upload.
7. Click the Upload Document button.